

Store Street Framing Job Description

Framer (Fitting Up) – Full Time

Company Profile

Store Street Framing is a high end framing business. The company specialises in bespoke hand-finished frames for a client base of collectors, galleries and artists, as well as many walk-in retail clients. Consulting is done at the Store Street site. Most frames are manufactured in the Tottenham workshop and fitted-up in Store Street ready for collection. Store Street Framing is the framing department of the art materials supplier Russell & Chapple, which operates from the same address.

Position

Store Street Framing is looking for an energetic full time framer, specialising in fitting-up, for their busy West End retail outlet.

Job Description

Working closely with the Framing Manager to schedule and complete fitting up jobs efficiently and to strict deadlines.

The job will involve cutting glass and board, retrieving artwork, fitting up and finishing frames, and readying the framed artwork for collection.

Additionally duties will include:

Cutting & joining moulding.

Using a Gunnar computerised mount cutter.

Updating job sheets and inputting relevant information into the system.

Receiving goods inwards and updating stock records

Maintaining correct stock levels .

Wrapping and packing for shipment.

Maintaining the department's equipment in good order.

Liaising with other departments to ensure the smooth completion of framing jobs.

Standard hours are 37.5 hours per week, Monday to Friday 9.30 am to 6 pm.

Overtime will be required at busier periods.

The role is physical and involves regular manual handling.

It may be necessary to work at other company sites from time to time.

Person Specification

The main focus of the role will be quickly and efficiently fitting-up artwork into frames, and the successful candidate will have proven experience in this area.

We need someone with -

Skill in cutting and joining moulding, and frame assembly. The candidate must be able to use a Morso, underpinner, and glass cutter.

Excellent knowledge of all types of framing glass.

Experience cutting mounts using a Gunnar mount cutter.

The ability to prioritise work, and achieve deadlines.

Excellent attention to detail and organisational skills.

The ability to adapt well to a varied and challenging working environment.

An interest in learning new skills.

Good time management and organisational skills.

The role requires that you have a naturally positive attitude and helpful approach, be responsible and reliable and a friendly team player.

The salary offered is in accordance to experience and ability within finishing.

Please send a CV and covering letter for the attention of the Framing Manager to jobs@randc.net.